


Memorandum

To : Heads of Agency Members Receiving SWD Subventions

From : Christine FANG
Chief Executive 

Re : **Exchange Forum 社會福利署署長與非政府機構董事會交流會**

Date : 22 January 2013

I write to provide you with supplementary information about the Exchange Forum we are co-organizing with the Social Welfare Department on **6 Feb 2013, at the Lady Trench Training Centre, 44 Oi Kwan Road, Wan Chai, Hong Kong.**

First of all, a maximum of **three representatives** from each organization is expected. That has been agreed between us and the Department. Therefore, apart from the Chairperson and Vice-chairperson of the Board of Directors or their representatives, the CEO, is invited to participate in the Exchange Forum.

The purpose of the Exchange Forum is to provide an opportunity for Board Members and Agency Heads of NGOs to have a direct dialogue with the Director of Social Welfare. The focus of discussion will be the proposed mandatory practice of the Best Practice Manual and how its implementation would affect the NGOs and their governance. Other issues on the sustainability of Lump Sum Grant could also be raised.

The Council has organized quite a few discussions on the subject in the past. And you should have received a series of documents depicting how our stance has evolved over time. To facilitate the participation of the members of the governance at the event, we shall forward to you in the next two days a short summary of key points for easy reference.

We also encourage you to make use of the reply slip of the event to indicate questions and views you might have about the BPM and beyond. We trust your questions will help the DSW to listen and understand our voice in the sector.

Please let me know if you have questions about the event. You can also contact Dr John FUNG, Business Director (Sector & Capacity Development) on 2864-2992 or CHEUNG Lai Wah, Project Manager (Membership Liaison & Service) on 2876-2455.

I look forward to seeing you at the meeting.

Thank you.